



COSUMNES COMMUNITY SERVICES DISTRICT FIRE DEPARTMENT

8820 Elk Grove Blvd. Elk Grove, CA 95624

(916) 405-7100

CosumnesCSD.gov/Fire

HOW TO REQUEST AN 850 STATE LICENSING PRE-INSPECTION (Residential Care for the Elderly, Large Family Day Care, Adult Residential Facility)

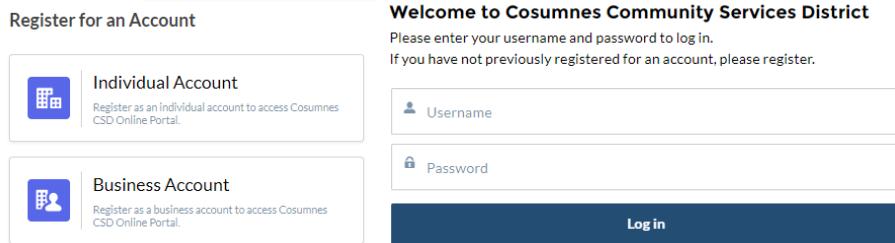
To request a pre-inspection for your residential care facility for the elderly, large family day care, or adult residential facility, please carefully follow these steps:

STEP 1

1. On the Plan Review and Inspections homepage, locate the red button to open the **Permit Portal**:
<https://www.cosumnescsd.gov/303/Plan-Review-and-Inspections>



2. **Register for an account.** It is recommended to register for a business account. If you already have an account, please log in.



3. **Log in to your new permit portal account.**
 - a. Helpful tip: your username is the email address you registered with.



4. On the homepage of the permit portal account, select the blue button for Fire Department.



5. On the next page, select the red button for **General, Non-Construction Fire Inspection, and Hydrant Flow Request**.



6. On the next page, select **850 Inspection**. Click Next.

New Inspection

Select the inspection type from the list below.

• Inspection Types

Fire Hydrant Flow Test

Non Construction COO/General Fire Inspection

Temp COO Model home

Temporary Construction COO

850 Inspection

7. **Complete the application.** Click Next.

8. **Pay fees.** The 3% service charge for credit/debit cards is waived when paid by check.

STEP 2

9. **Order Inspection** by completing and submitting the following form:

<https://www.cosumnescsd.gov/FormCenter/Fire-Department-5/Request-for-Hydro-or-Final-Inspection-136>

Plan Review and Inspections



4 Steps to Plan Review

