



COSUMNES COMMUNITY SERVICES DISTRICT

FIRE DEPARTMENT

8820 Elk Grove Blvd. Elk Grove, CA 95624

(916) 405-7100

CosumnesCSD.gov/Fire

HOW TO REQUEST AN 850 STATE LICENSING PRE-INSPECTION (Residential Care for the Elderly, Large Family Day Care, Adult Residential Facility)

To request a pre-inspection for your residential care facility for the elderly, large family day care, or adult residential facility, please carefully follow these steps:

STEP 1

1. On the Plan Review and Inspections homepage, locate the red button to open the **Permit Portal**:
<https://www.cosumnescsd.gov/303/Plan-Review-and-Inspections>

Plan Review and Inspections



4 Steps to Plan Review

Permit Portal

Order Inspection

Pay Fees

2. **Register for an account.** It is recommended to register for a business account. If you already have an account, please log in.

Register for an Account



Individual Account

Register as an individual account to access Cosumnes CSD Online Portal.



Business Account

Register as a business account to access Cosumnes CSD Online Portal.

Welcome to Cosumnes Community Services District

Please enter your username and password to log in.

If you have not previously registered for an account, please register.

Username

Password

Log in

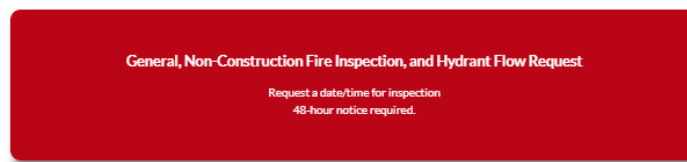
3. **Log in to your new permit portal account.**
 - a. Helpful tip: your username is the email address you registered with.



- On the homepage of the permit portal account, select the blue button for Fire Department.



- On the next page, select the red button for **General, Non-Construction Fire Inspection, and Hydrant Flow Request**.



- On the next page, select **850 Inspection**. Click Next.

New Inspection

Select the inspection type from the list below.

* Inspection Types

- ☐ Fire Hydrant Flow Test
- ☐ Non Construction COO/General Fire Inspection
- ☐ Temp COO Model home
- ☐ Temporary Construction COO
- ☒ 850 Inspection

- Complete the application.** Click Next.
- Pay fees.** The 3% service charge for credit/debit cards is waived when paid by check.

STEP 2

- Order Inspection** by completing and submitting the following form:

<https://www.cosumnescsd.gov/FormCenter/Fire-Department-5/Request-for-Hydro-or-Final-Insepection-136>

Plan Review and Inspections



4 Steps to Plan Review

