

# Cosumnes Permit Software How to for Customers – Part 11 Pay Fees

Presented by Cosumnes Fire Department

May 2024

Revised May 2025

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# Clariti User Portal



[Home](#)



## Welcome to Cosumnes Community Services District

Please enter your username and password to log in.

If you have not previously registered for an account, please register.

[Log in](#)

[Forgot your password?](#)

## Register for an Account




### Individual Account

Register as an individual account to access Cosumnes


# Logging in


- Input your new Username (your email).
- Input your password.
- If you forgot your password, follow the link to reset.



**Welcome to Cosumnes Community Services District**

Please enter your username and password to log in.  
If you have not previously registered for an account, please register.

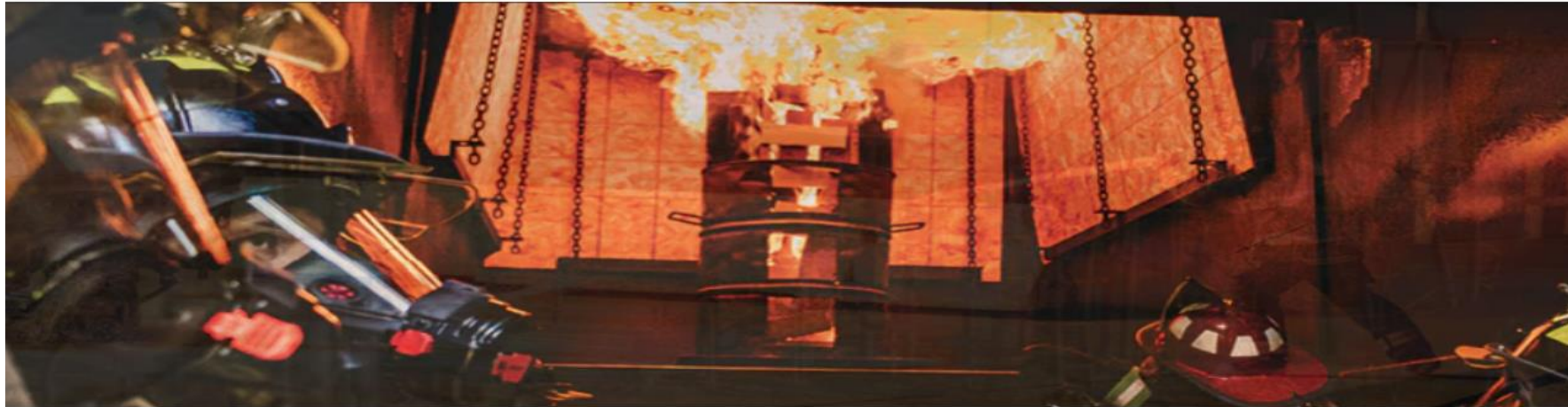
 Username



**Log in**

[Forgot your password?](#)

# Clariti User Portal

[Home](#)[My Permits](#)[My Inspections](#)[Requests](#)[More](#)

## Welcome to the Cosumnes Community Services District Portal.

This portal provides real-time access to Fire Department plan reviews and permits, as well as Landscape Architecture & Planning plan reviews. Log in to follow the progress of your project, apply for a burn permit, pay fees, order inspections, and more. Please select the applicable button below to either submit a Fire Department application or, separately, a Landscape Architecture & Planning application. For questions concerning the submittal process, plan reviews, permits, inspections, fees, and more, please visit our website at [www.CosumnesCSD.gov](http://www.CosumnesCSD.gov). For technical difficulties, please call the Fire Department at 916-405-7100 or Landscape Architecture & Planning at 916-405-5600. We look forward to serving your project needs!

[Fire Department](#)[Landscape Architecture and  
Planning](#)[Make Payments](#)[Information](#)

# Pay Fees – Pay Now

[Home](#)[My Permits](#)[My Inspections](#)[Requests](#)[More](#)

Amount Owing

\$2,272.92

Pay Now

# Select the permit

You may select the permit you wish to pay by removing the fees of the other permits. Afterwards, click Next.

**COSUMNES**  
COMMUNITY SERVICES DISTRICT

Home My Permits My Inspections Requests More

Search...

Cart Total: \$2,272.92

Amount to Pay: \$2,272.92

2025-0001328 \$688.73 X

Name	Payable Type	Description	Outstanding Amount	To Pay	Remove
0008963	Fee		\$20.06	\$20.06	X
0008962	Fee		\$668.67	\$668.67	X

2025-0001326 \$1,584.19 X

Name	Payable Type	Description	Outstanding Amount	To Pay	Remove
0008959	Fee		\$46.14	\$46.14	X
0008958	Fee		\$1,538.05	\$1,538.05	X


Cancel Cart Next: Billing Details



# Billing Details

Choose a payment method.


- Credit/Debit – pay online now, press Next Confirm.
- If paying by cash or check:
  - Note your permit number from the previous screen.
  - Cancel the cart; your application will be under “Paused Applications.”
  - There are no service charges on cash or check payments.
  - Mail checks or walk-in checks/cash to:  
Cosumnes Fire Department  
10573 E. Stockton Blvd  
Elk Grove, CA 95624
  - Include your permit number with your payment.

 Cart Total: \$36.05

---

Billing Details

\* Account

 Pam Dawson ×

Contact

Pam Dawson ▼

Email copy to:

pldawson211@gmail.com

Payment Methods

\* Choose Type

Credit/Debit ▼

Amount

\$36.05

Back

Cancel Cart

Next: Confirm



# Process Payment

Confirm all information is correct, press Process.



Cart

Total: \$36.05

## Billing Details

Account

Pam Dawson

Pam Dawson

pldawson211@gmail.com

## Cart Details

✓ 2024-0018940

\$36.05

Name	Payable Type	Description	Outstanding Amount	To Pay
0017938	Fee		\$35.00	\$35.00
0017939	Fee		\$1.05	\$1.05

## Payment Methods

Type	Amount
Credit/Debit	\$36.05

Back

Process



**Paysafe:**

Clariti

# Input Credit Card Info

Your credit card information is processed **securely** through PaySafe by Clariti.

Complete fields and press Pay.


Card Information

Cardholder Name

Card Number

Expiry

CVV



Order Total: \$36.05

PAY

Powered by

Paysafe:

# Print Receipt

If payment is successful, print receipt.

 [Cart](#)

Total: \$36.05

Success!



Payment - P-02292024-286 - VirtualTerminalCard -

[Close](#)

[Print Receipt](#)



Cosumnes Community Services District  
8820 Elk Grove Blvd. Elk Grove, CA 95624  
[support@claritsoftware.com](mailto:support@claritsoftware.com)  
Phone: (916) 405-7150 | Fax: (916) 405-5600  
[CosumnesCSD.gov](http://CosumnesCSD.gov)

# Printed Receipt

You may print your receipt for your records.

## Your payment was successful!

Account:  
Contact:  
Email ID:

Date: 2/29/2024, 12:50 PM  
Total Amount: \$36.05

### Payment Details

Amount Paid: \$36.05  
Payment Method: VirtualTerminalCard

Receipt #: P-02292024-286

Item	Payment Amount
2024-0018940 - Burn Permit - General/ Misc - Permit Fee - GROVE, CA 95624	\$35.00
2024-0018940 - Burn Permit - General/ Misc - Service Charges - GROVE, CA 95624	\$1.05

Total Amount: \$36.05

# Pay Fees – Fee Details

The portal will automatically calculate fees. Fees are based on the current year's [Book of Fees](#) (posted on [www.CosumnesCSD.gov](http://www.CosumnesCSD.gov) website). Follow the online instructions to make a credit/debit card payment.

New Application

Showing 2 of 2 items

Type	Amount
Permit Fee	\$1,906.00
Service Charges	\$57.18

Exit


Continue to Pay Now, to pay by credit/debit card.

Pay Now

All fees must be paid before the application is accepted and placed in the queue for plan review. If you have questions regarding your fees, contact us at 916-405-7100 during regular business hours

# Cart and Summary of Charges

- View all outstanding fees.
- Note your permit number.
- You may choose to pay for some permits now and some later.
- To pay a fee later, click the “X” to remove from this cart. The fee will not be deleted, just removed from the cart.
- Choose Next Billing Details.

 Cart Total: \$36.05

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Amount to Pay:

▼ 2024-0018940

\$36.05

Name	Payable Type	Description	Outstanding Amount	To Pay	Remove
0017938	Fee		\$35.00	<input type="text" value="\$35.00"/>	<input type="button" value="x"/>
0017939	Fee		\$1.05	<input type="text" value="\$1.05"/>	<input type="button" value="x"/>



# General Information for the Cosumnes Fire Department

- Links to the Cosumnes Fire Department Fire Prevention pages.
  - [Access standards and handouts](#)
  - [Book of Fees](#)
  - [Burn Permit map](#)
  - [Information on the Vegetation Management Program](#)
  - [Information on maintaining Commercial Fire Systems](#)

**General Information**

Links to Cosumnes Fire Department website.



# Thank you for viewing this How To for Paying Fees

If you have questions, please call the Cosumnes Fire Department at 916-405-7100, staff will be happy to help you!