



## Elk Grove – Galt Community Emergency Response Team

### Form 1012 | Level 3 Team Tracking Log for CERT Base/Booth

**Instructions:** Booth staff should use this form to document Level 3 Team assignments, as well as the time each team checks in and out during their event patrols.

Event Name	Base/Booth Staff Names	Shift (military time)	Radio # Assigned	Notes

Line #	TEAM STRUCTURE LOG  Circle Team number being built or updated	Enter military time Team is built or updated	List CERT Team Member Names (First initial and last name)	Enter Radio Number Checked In/Out to Team	Check the Reason for Activity
1	1 2 3 4 5 6			Radio # Checked Out:  Radio # Checked In:	<input type="checkbox"/> Build initial team <input type="checkbox"/> Change team member <input type="checkbox"/> Radio equipment failure <input type="checkbox"/> Other
2	1 2 3 4 5 6			Radio # Checked Out:  Radio # Checked In:	<input type="checkbox"/> Build initial team <input type="checkbox"/> Change team member <input type="checkbox"/> Radio equipment failure <input type="checkbox"/> Other
3	1 2 3 4 5 6			Radio # Checked Out:  Radio # Checked In:	<input type="checkbox"/> Build initial team <input type="checkbox"/> Change team member <input type="checkbox"/> Radio equipment failure <input type="checkbox"/> Other



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	Circle Team number being built or updated									
4	1	2	3	4	5	6			Radio # Checked Out:  Radio # Checked In:	<input type="checkbox"/> Build initial team <input type="checkbox"/> Change team member <input type="checkbox"/> Radio equipment failure <input type="checkbox"/> Other
5	1	2	3	4	5	6			Radio # Checked Out:  Radio # Checked In:	<input type="checkbox"/> Build initial team <input type="checkbox"/> Change team member <input type="checkbox"/> Radio equipment failure <input type="checkbox"/> Other
6	1	2	3	4	5	6			Radio # Checked Out:  Radio # Checked In:	<input type="checkbox"/> Build initial team <input type="checkbox"/> Change team member <input type="checkbox"/> Radio equipment failure <input type="checkbox"/> Other
7	1	2	3	4	5	6			Radio # Checked Out:  Radio # Checked In:	<input type="checkbox"/> Build initial team <input type="checkbox"/> Change team member <input type="checkbox"/> Radio equipment failure <input type="checkbox"/> Other
8	1	2	3	4	5	6			Radio # Checked Out:  Radio # Checked In:	<input type="checkbox"/> Build initial team <input type="checkbox"/> Change team member <input type="checkbox"/> Radio equipment failure <input type="checkbox"/> Other



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	Circle Team number being built or updated									
9	1	2	3	4	5	6			Radio # Checked Out:  Radio # Checked In:	<input type="checkbox"/> Build initial team <input type="checkbox"/> Change team member <input type="checkbox"/> Radio equipment failure <input type="checkbox"/> Other
10	1	2	3	4	5	6			Radio # Checked Out:  Radio # Checked In:	<input type="checkbox"/> Build initial team <input type="checkbox"/> Change team member <input type="checkbox"/> Radio equipment failure <input type="checkbox"/> Other
11	1	2	3	4	5	6			Radio # Checked Out:  Radio # Checked In:	<input type="checkbox"/> Build initial team <input type="checkbox"/> Change team member <input type="checkbox"/> Radio equipment failure <input type="checkbox"/> Other
12	1	2	3	4	5	6			Radio # Checked Out:  Radio # Checked In:	<input type="checkbox"/> Build initial team <input type="checkbox"/> Change team member <input type="checkbox"/> Radio equipment failure <input type="checkbox"/> Other



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<b>TEAM TRACKING LOG</b>							<b>Notes</b>
<b>Circle Team Number being tracked</b>						<b>Military Time Leaving Base/Booth</b>	
1	2	3	4	5	6		
1	2	3	4	5	6		
1	2	3	4	5	6		
1	2	3	4	5	6		
1	2	3	4	5	6		
1	2	3	4	5	6		
1	2	3	4	5	6		
1	2	3	4	5	6		
1	2	3	4	5	6		
1	2	3	4	5	6		
1	2	3	4	5	6		



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TEAM TRACKING LOG						Military Time Leaving Base/Booth	Military Time Returning to Base/Booth	Notes
Circle Team Number being tracked								
1	2	3	4	5	6			
1	2	3	4	5	6			
1	2	3	4	5	6			
1	2	3	4	5	6			
1	2	3	4	5	6			
1	2	3	4	5	6			
1	2	3	4	5	6			
1	2	3	4	5	6			
1	2	3	4	5	6			



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TEAM TRACKING LOG						Military Time Leaving Base/Booth	Military Time Returning to Base/Booth	Notes
Circle Team Number being tracked								
1	2	3	4	5	6			
1	2	3	4	5	6			
1	2	3	4	5	6			
1	2	3	4	5	6			
1	2	3	4	5	6			
1	2	3	4	5	6			
1	2	3	4	5	6			
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Circle Team Number being tracked								
1	2	3	4	5	6			